

SOCIETY OF ST. VINCENT DE PAUL

NATIONAL COUNCIL OF INDIA

Overseas

PROJECT APPLICATION

Project No. _____

CENTRAL COUNCIL :

- 1. a) Name and place of Conference :
- b) Date of Aggregation: Applied . c) Country of Twinning :
- d) Address of twin conference _____

2. Name and brief description of project (Give in separate sheet) : Bicycles to School Going childrens

3. Benefit: Direct Benefit Indirect Benefit Total

No. Families	No. Individuals	No. Families	No. Individuals	No. Families	No. Individuals

4. Local contribution Rs. a) Initial cost (Total Estimate) Rs.

- 1) From Beneficiaries : Rs. 1) Each
 - 2) From Conference Rs 2) Conference
 - 3) From Benefactors ; Rs3) Other Sources
 - 4) Parish/Other Sources ; Rs. 4) Overseas Help Rs.
- Total : Rs. Total : Rs.

b) Indicate the source and amount of recurring expenses of On-going project :
Grand Total :

6. External assistance required for project implementation (Twin Assistance) Rs.

7. Details of project management :

8. Period required for completion of project:

9. Remarks, if any :

10. Date & Type of Previous project :

Date _____ Name & Signature
Conference President

Name & Signature of A.C.President

RECOMMENDATION OF CENTRAL COUNCIL

Scrutinised the project application. The assistance sought for it is the minimum. The project is viable and beneficial to poor. No. project has been sanctioned to the conference for the last three years. The completion report of the previous project has been submitted to the National Council of India hence it is recommended.

Date _____

Name & Signature of C.C. President

RECOMMENDATION OF NATIONAL COUNCIL OF INDIA

Scrutinised the application. An assistance of Rs. _____ is recommended.

Date _____

Project Officer.
National Council of India

The Procedure for submitting Project Applications.

1. The application can be downloaded from our website, it should be neatly typed on computer or use neat carbon papers for typewriters. 3 copies (2 overseas, one for NC)
2. Rubber stamps or society seal should not be used.
3. Name and Address of the conference must be typed neatly
4. Name and residential Address with Pin Code of the Conference President (envelope to be enclosed)
5. Type the name and address of the Overseas twinned conference.
6. Mention the Socio-economic condition of Parish or area.
7. Name and Addresses and their family details of the beneficiaries and their economic conditions, how this project will help them
8. Local Conference contribution must be other than twinning grants.
9. Copy of the latest letter written to overseas twinned conference may be attached for speedy approval.

Project Completion Reports.

1. Use 4 page completion report proforma.
2. Paste 4 different photos of implementation ,two Photos in each A4 size paper (send 3 sets)
3. Do not staple the photos, nor pin it.
4. Neatly type the information sought in the completion report.
5. Individual exposure Photographs of beneficiaries is must , and all beneficiaries at one exposure with inaugural meeting may also be attached.
6. Enclose copy of the thanks giving letter sent to overseas conference.